


16 FEBRUARY 1954

TO: ASSISTANT DIRECTOR PERSONNEL
ATTN: CLASSIFICATION DIVISION
FROM: CHIEF, INDUSTRIAL CONTRACT AUDIT BRANCH
SUBJECT: RECLASSIFICATION OF POSITION No. 377

1. IN FURTHERANCE OF OUR CONVERSATION OF THIS DATE, IT IS KINDLY REQUESTED THAT SUBJECT POSITION BE RECLASSIFIED FROM GS-4 TO GS-5, FOR THE REASON THAT THE DUTIES TO BE PERFORMED BY SUBJECT POSITION ARE IDENTICAL TO THOSE BEING PERFORMED BY POSITION NUMBER 303. AS YOU SUGGESTED, IT MAY BE DESIRABLE TO REPLACE POSITION NUMBER 377 WITH POSITION NUMBER 303.01.

2. THE WORK LOAD IN THE INDUSTRIAL CONTRACT AUDIT BRANCH, FINANCE DIVISION, (FORMERLY THE PLANNING AND FIELD AUDIT BRANCH) HAS INCREASED SUFFICIENTLY TO REQUIRE ADDITIONAL PERSONNEL HAVING QUALIFICATIONS EXPRESSLY PROVIDED FOR UNDER POSITION NUMBER 303.


CHIEF, INDUSTRIAL CONTRACT AUDIT BRANCH

STATINTL

CONCURRED:


CHIEF, FINANCE DIVISION

STATINTL